

NCDA MENTORING PROGRAM

The goal of the NCDA Mentoring Program is to provide service to NCDA members and to attract and retain new professionals to the organization. A second goal is to welcome new professionals to the field of career development and assist them in their professional growth or to provide veterans in the profession with an opportunity to increase their knowledge and skills.



National Career Development Association
10820 East 45th Street, Suite 210
Tulsa, OK 74146
Toll-free: 866-FOR-NCDA (367-6232)
www.ncda.org

You're Invited to Participate!

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*National Career Development
Association*

MENTORING PROGRAM



National Career Development Association

*Promoting Career Development
throughout the Life Span*

www.ncda.org
www.careerconvergence.com

NCDA MENTORING PROGRAM

NCDA offers the Mentoring Program to match seasoned professional members with new professionals. All participants in the Mentoring Program must hold membership in NCDA.

Both mentors and mentees are expected to set specific goals and expectations at the beginning of the mentoring relationship. The mentor is expected to spend no more than one year with a specific mentee unless agreed upon by both parties.

The mentor is expected to make the first contact with the mentee. At that time the frequency and method of contact (electronic, telephone, in person) will be mutually determined.

If you have questions, please contact Nedra Klee Hartzell at NKHartzell@verizon.net or contact NCDA Headquarters at 866-367-6232.

MENTOR INFORMATION

Mentors should realize that if the mentee is new to the career development profession, the mentor might have to guide the discussion and keep it on track as well as help the mentee refine his/her goals for the mentoring process. Areas for discussion could include but not be limited to:

- types of careers in the field
- professional development opportunities
- writing articles
- research
- career development/ counseling issues
- professional leadership
- influencing legislation

To become an NCDA mentor, please visit www.ncda.org and select the Mentor Program under Membership.

The mentoring relationship is *not* intended to be a supervisory relationship discussing specific clients or students in a caseload.

NCDA plans to conduct an evaluation of the program and would appreciate comments on how to improve this new program.

MENTEE INFORMATION

The Mentee can be someone new to the Career Development field or a veteran who wishes to expand his/her knowledge and skills in a new direction. The Mentee must be a member of the National Career Development Association. The mentoring period will be no longer than one year with a given mentor.

Short descriptions of mentor experience and expertise are posted on the NCDA website at www.ncda.org.

Prospective mentees may review and find one or two mentors who match your interests. Fill out the Mentee application form and submit it electronically following the directions provided.

Since this is a new program, NCDA welcomes comments and feedback about your experiences.

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