

The National Career Development Association will be hosting a Career Practitioner Institute in Alexandria, Virginia, October 14-15, 2021. The CPI will be held at the Westin Alexandria Hotel.

We are monitoring the Covid Pandemic closely. Safety and security of our attendees, NCDA Board and NCDA Staff are of the upmost priority. Below are the measures that are being taken to ensure the safety of attendees.

- The Westin Hotel is a Marriott International Property. Marriott International has a very thorough and standardized protocol for maintaining the health and safety of hotel guests. Please read about their <u>Commitment to Clean</u>.
- In accordance with CDC recommendations, we are recommending all attendees, NCDA Board Members and NCDA staff wear face coverings while indoors, regardless of vaccination status.
- Social Distancing: Meeting rooms setups will focus on allowing ample space between attendees. Food and Beverage service will be provided solely by the hotel staff who have been properly trained and adhere to Marriott International's Commitment to Clean.

We recommend that you review the Center for Disease Control's website for Domestic Travel During Covid-19. NCDA will not require individuals to show proof of vaccination. NCDA will take every reasonable precaution to keep you safe during this event. However, NCDA cannot fully eliminate all risks of harm nor guarantee that attendees will follow CDC and property guidelines. individuals should make a personal commitment for their own health and safety.

For more information or questions, please contact <u>Mary Ann Powell</u>, NCDA Convention Director.